

**Government Affairs Committee
October 20, 2004 @ 3:00 p.m.
Tribal Office Meeting Room**

1. Call to Order & Roll Call-

Committee Chairman Michael Chapman called the meeting to order at 3:05 p.m. Those present: Kathy Kaquatosh, Bob Lansing, Ben Kaquatosh and Jeremy Weso. Gary Besaw and Lisa Waukau were absent. Also present for the meeting was Dan Maine and Rita Keshena.

2. Moment of Silence - A moment of silence was observed.

3. Review Minutes Dated September 15, 2004-

Motion made by Ben Kaquatosh to approve the minutes dated September 15, 2004. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

4. Workers Compensation Plan/Dan Maine-

Dan Maine was present and went over the plan and draft ordinance with committee members.

The plan references that an Administrative Review Officer "ARO" will be appointed by the Chairperson of the Tribe to hear any issues and make necessary determinations relative to the appeal. Committee members would like to see some language in the plan specifying the qualifications of an ARO.

Chairman Chapman would also like to know if the plan is approved, would it impact the Kenosha Casino employee's (if it goes through).

Dan will meet with John Wilhelmi and Rita Keshena to go over the committee's concerns and report back to the committee.

5. Policies and Procedures-

Ben handed out a completed copy of the revised Policy and Procedures and would like the committee to discuss it either at a special meeting or at the next regular meeting.

6. HR, Procurement & Financial Software Selection-

Bob Lansing gave a short presentation on the 3 final software consideration/bids. Bob explained that there were other companies that were considered but the three that met some or most of the tribe's needs were Intuit American Fundware, Blackbaud and Serenic.

Bob stated that after the sub-committee reviewed all the information, their recommendation is to go with Serenic. Bob stated that Serenic is not the least expensive but feels that is best equipped to meet the needs of Finance, Human Resources and Procurement.

Bob stated that the total amount of the Serenic Software system is \$334,485.71 and that the committee recommended that the amount come out of Ramah-Navajo settlement monies.

Committee members would like to know the restrictions of the Ramah-Navajo settlement money. Jeremy stated that 638 contract programs are the only ones that can use the money and that the purchase of the software is an allowable expense.

Bob informed the committee that if the Legislature approves the software they would like to have Human Resources set up with the software by January 1 st and Finance set up by April.

Committee discussed the possibility of Indirect Cost paying for a portion of the software. Kathy stated that no matter what the amount would be indirect cost would repay half of the money within a 3 year period.

Motion made by Ben Kaquatosh to approve the Human Resource, Procurement and Financial Software recommendation for Serenic and that we use Ramah-Navajo Settlement monies to finance the purchase and ½ of the cost will be re-paid by the indirect cost pool over a three year period. Motion was seconded by Kathy Kaquatosh.

**All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent.
Motion carried.**

Example: The total amount of the software is \$334,485.71 all of which would be paid up front out of Ramah- Navajo. Half of the amount is \$167,482.85 which means for next 3 fiscal years a total of \$55,747.62 would be paid back per year back into the Ramah-Navajo account.

7. Complaint Procedure-

Jeremy briefly explained the procedure to the committee. Committee discussed the procedure. No action was taken.

8. Discuss Campaign Finance Disclosure Ordinance-

Chairman Chapman informed the committee that he finally found someone with an ordinance and when he receives it, he will give the committee members a copy to follow and also get a copy to Rita Keshena for review.

9. Ordinance 82-10-

Ben and Rita went over the changes with committee members. Committee discussed revising section 7 and eliminating reference to the Administrative Review Board (ARB).

Motion made by Ben Kaquatosh to approve all the recommendations to Ordinance 82-10/Menominee Tribal Preference as presented by Rita Keshena and have legal draft it in an ordinance format and forward it to the Menominee Tribal Legislature for approval. Motion was seconded by Bob Lansing. All those in favor of the motion signify by saying aye, 3-for, 1-opposed (Jeremy Weso), 2-absent. Motion carried.

10. Review Rules of the Legislature-

Committee briefly discussed the rules and decided that all the changes that needed to be made are complete except the committee members would like to add an article 9 listing the history of amendments to the rules. Chairman Chapman will add the article 9 and have it ready for the next Legislature meeting.

Motion made by Jeremy Weso to recommend to the Menominee Tribal Legislature approval of the final draft of the Rules of the Legislature with adding article 9 listing the history of amendments. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

11. Other Business-

Chairman Chapman would like the requests for proposals discussed at the next meeting. Ben Kaquatosh would like the AFLAC issue placed on the next agenda also.

Chairman Chapman asked the committee if they would like to review the policies and procedures at the next meeting of if a special meeting should be set up. Committee would like a special meeting set for November 9, 2004 at 3:00 p.m.

The next regular meeting will be November 17, 2004 at 3:00 p.m.

12. Adjournment-

Motion made by Jeremy Weso to adjourn. Motion was seconded by Bob Lansing. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 2-absent. Motion carried.

Meeting adjourned at 4:40 p.m.

Respectfully Submitted by
Legislative Staff Services